**Notice of Public Hearing on Vacating a Street Adjacent to or Abutting Public Waters, LMC Model Form**

*League staff thoughtfully develops models for your city’s consideration. Models should be customized as appropriate for an individual city’s circumstances in consultation with the city’s attorney. Helpful background information on this model may be found in the Information Memo “[Vacation of City Streets.](https://www.lmc.org/resources/vacation-of-city-streets/)”*

**This icon marks places where the city must customize the model. They offer additional provisions, optional language, or comments for your consideration. The icon, and language you do not wish to include, should be deleted from this model before use. Make other changes, as needed, to customize the model for your city.**

**CITY OF** \_\_\_\_\_

**COUNTY OF** \_\_\_\_\_

**STATE OF MINNESOTA**

**NOTICE TO THE COMMISSIONER OF NATURAL RESOURCES OF A PUBLIC HEARING ON VACATION OF *[A PORTION OF*]** \_\_\_\_\_**STREET TERMINATING AT, ADJACENT TO, OR ABUTTING UPON PUBLIC WATERS PURSUANT TO MINNESOTA STATUTE §412.851**

*Minn. Stat. §412.851 requires 60 days written notice via certified mail to the commissioner of Natural Resources of the public hearing if the public street or grounds to be vacated terminates at, is adjacent to, or abuts upon public waters. Mailed notice must contain a copy of the Council’s resolution ordering the hearing and any petition received by Council requesting the vacation.*

**NOTICE IS HEREBY GIVEN** that a hearing will be held before the City Council of \_\_\_\_\_ on the \_\_\_\_\_day of \_\_\_\_\_, 20\_\_\_\_\_, in the City Hall located at \_\_\_\_\_ at \_\_\_\_\_ *[a.m./p.m.]* to consider a proposed vacation of *[a portion of]* \_\_\_\_\_street located between the street of \_\_\_\_\_and \_\_\_\_\_street legally described as:

*Insert your legal description here. The description of the street to be vacated should be complete enough to prevent any possible uncertainty or ambiguity. In some cases, particularly where only a portion of a public street or grounds will be vacated, a legal description may be necessary.*

Such *[portion of ]* \_\_\_\_\_ terminates at, is adjacent to or abuts upon public waters.

*Insert, as may be applicable: street, alley, public grounds, or public way.*

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

SIGNED BY:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(City Clerk)