



CONNECTING & INNOVATING
SINCE 1913

League of Minnesota Cities
Board of Directors Meeting
May 19, 2016

MINUTES

Members Present: Steve Nasby (Windom), Rhonda Pownell (Northfield), Jo Emerson (White Bear Lake), Tim Busse (Bloomington), Debbie Goettel (Richfield), Sue Hilgert (Olivia), Mike Mornson (Hopkins), Carol Mueller (Mounds View), Brian Scholin (Pine City), Randy Staver (Rochester), Chris Tolbert (St. Paul), Brad Wiersum (Minnetonka), Mark Casey (St. Anthony Village), Heidi Omerza (Ely), Jonathan Smith (Frazee), Elizabeth Glidden (Minneapolis) and Dave Smiglewski (Granite Falls)

Members Absent: Dave Osberg (Eagan)

Staff Present: Dave Unmacht, Tom Grundhoefer, Kellie Sundheim, Don Reeder, Laura Kushner, Kevin Frazell, Laura Zenz, Marky Engler, Gary Carlson, Laura Ziegler, Anne Finn, Craig Johnson, Dan Greensweig, Irene Kao and Pete Tritz

1. Call to Order & Pledge of Allegiance
President Nasby called the meeting to order and led the Pledge of Allegiance.
2. Approval of Agenda
Mueller moved approval of the agenda, seconded by Goettel. Motion carried.
3. Presentations/General Communications
Nothing to report.
4. Approval of Consent Items
Wiersum moved approval of the consent agenda, seconded by Busse. Motion carried.
5. Discussion Items
5.1 Legislative Update (oral)
Anne Finn noted that there has been no work recently on the tax committee bill or transportation bill and that the House is taking up the bonding bill later this afternoon.

The legislature will be adjourning by midnight this Sunday which leaves only 4 days left to start processing bills.

C. Johnson provided an update on wastewater, drop homes, organized trash collection and disposable wipes. The drop homes bill was signed into law by the Governor. Communities do have the option of opting out if they so choose. The legislation for disposable wipes is on the table now in the Senate floor.

Kao supplied information on body cams and RealID. The body camera legislation passed and the RealID legislation is moving quickly through the House and Senate.

Lindstrom updated the board on the Senate elections bill. The author of the elections bill is offering an amendment to include language on early voters.

Ziegler commented that no changes have happened to the broadband bill since her last update. The small cell wireless bill was pared down to a taskforce.

Carlson mentioned that there is some hope that there will be a tax bill but it sounds like it might be a very small bill. They just approved the Hermantown sales tax expansion, but have not approved any others. This session has been unpredictable and full of uncertainty.

Mornson asked about the transportation bill. Finn explained that the Southwest Line is one of the major hang-ups to passing a bill. The Governor and majority leader are requiring that the Southwest Line be a part of the transportation package.

Mornson asked if there is a chance for a special session. Carlson is betting they pass a tax and bonding bill, but no transportation bill. He believes the supplemental budget will not pass.

5.2 Annual Conference Update

Frazell noted that registration for the Annual Conference is close to 800. There are 465 MN City officials registered and 300 registered for the Alliance.

There will be 3 keynote speakers this year and the exhibit hall will be open more than in the past. The Nominating Committee will meet on Tuesday, June 14th. There will also be a Business Leadership Counsel event at 317 on Rice followed by a board dinner at Public Kitchen.

The board meeting is on Wednesday, June 15th at 12:30pm at 317 on Rice.

5.3 LMCIT Update

Tritz mentioned that a few staff and LMCIT board members recently attended the NLC RISC Conference and that overall it was a good conference.

Staff are busy working on coordination of the Fall Loss Control Workshops in September and October. A main focus of the workshops will be mental health/first aid training for police officers.

PATROL continues to grow and currently has 5200 officers in 254 cities enrolled. The city of Bloomington will be signing up soon.

6 Action Items

6.1 Cities to be recognized as GreenStep Cities program participants

Phillip Messing from the MPCA gave a presentation to the board on the GreenStep Program. The program recognizes cities who achieve environmental sustainability and quality of life goals. The program now has 108 participants including 106 cities and 2 tribal communities.

After reviewing city-reported actions for 2015-16, the GreenStep Cities Steering Committee is recommending 46 cities and 1 tribal community (shown in board item) be recognized as GreenStep Cities.

Mueller moved approval of the qualified cities for the 2016 GreenStep Cities program recognition with the addition of Maplewood – Step 4 and New Germany – Step 1, seconded by Mornson. Motion carried.

6.2 Discussion and Adoption of the FY 2017 Maximum Dues Increase

Engler commented that approving a maximum dues increase is part of our annual budgeting process. She thanked the Finance Committee for their work on the recommendation. Based on their discussion, the Finance Committee is recommending that the Board set a maximum 3.0% dues schedule increase.

Engler said that the final budget will be presented to the Board in August for their approval. She highlighted a few of the budget drivers noting that salary and benefits are the largest expense. Health and dental benefits are set to increase by 6.4% in 2017.

Engler reported that the dues increase for 82% of our cities with populations under 5,000 will be less than \$15 for 2017.

Mornson asked how often we conduct a market compensation study. Kushner noted that it is every 2-3 years and that we typically contract out for this study.

Mueller observed that the redevelopment of the Saxon lot or potential rental income could be seen as another income generating resource.

Mornson made a motion accepting and approving the Finance Committee's recommendation to authorize a maximum FY 2017 (September 1, 2016 through August 31, 2017) dues schedule increase of 3.0%, and to give a written notice of this maximum increase to members, seconded by Mueller. Motion carried.

6.3 Executive Director Performance Evaluation

May 19, 2016

Page 4

The Board meeting was closed to discuss the results of the Executive Director's Performance Evaluation as specified in the Executive Director Performance Evaluation System. All documents related to the ED's Performance Evaluation are filed in the ED's personnel file as specified.

7 Affiliate Organization Updates

7.1 Coalition of Greater Minnesota Cities

Omerza reported that their Annual Meeting is just around the corner. Bob Broeder, Mayor of LeSueur will take her place as the LMC board representative for the CGMC and will be present at the League's Annual Conference.

7.2 Minnesota Association of Small Cities

Smith stated that their Annual meeting will be held during the League's Annual Conference and a new representative to our board will be elected then.

7.3 Metro Cities

Casey said that they had their Annual meeting last month and appreciated Dave's presence.

8 Announcements and Adjournment

Unmacht noted that the 2nd round of interviews for the CIO position will take place on Monday, June 23rd.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'D. Unmacht', written in a cursive style.

Dave Unmacht, Executive Director